



**UCO BANK
ZONAL OFFICE, BALASORE**

**TENDER DOCUMENT
FOR
INTERIOR, ELECTRICAL & DATA WORKS OF NILAGIRI BRANCH & ATM.**

NAME OF THE TENDERER: UCO BANK ZONAL OFFICE BALASORE

ADDRESS OF THE TENDERER: O.T. Road, Asis Plaza, Near Police Line
Square, Balasore-756001.....

DATE OF SUBMISSION OF TENDER: 31 /12 /2021

TIME: 4 PM.

PLACE OF SUBMISSION OF TENDER: THE DY.GENERAL MANAGER
UCO BANK
ZONAL OFFICE,
O.T. ROAD, ASIS PLAZA, NEAR
POLICE LINE SQUARE, BALASORE-
756001

CONSULTANT

TECHNO ARCH

**Plot No - 71/7, Jadupur, Near City Bus Stand, Bhubaneswar.19
Ph.0674-2551479, Mobile. 9437189632**

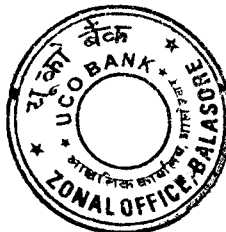


TENDER NOTICE

Sealed item rate tenders in duplicate are invited on behalf of the The Zonal Manager Zonal Office, Balasore, from the Contractors Empanelled with the Bank (Zonal office, Balasore) for the work of INTERIOR DECORATION/ FURNISHING, WORK OF BRANCH PREMISES FOR UCO BANK at NILAGIRI BRANCH & A.T.M (ODISHA).

01. Issue of tender documents : Dt. 17-12-2021 to 31/ 12 /2021 up to 4:00PM
02. Last date of receipt of tender document : 31 /12/2021 up to 4.00 PM
03. Date & Time of opening : 03 /01/2022 at 3.00 PM
04. Place of submission of bids : UCO Bank, Zonal office, Balasore.
05. Date of commencement : 7 days from issue of work order.
06. Date of completion of work : 25 days from issue of work order.
07. Period for settlement of final bill : 25 days from date of issue of completion certificate by the Architect.
08. Retention percentage : 10 % (Ten percent) from final bill.
09. Earnest money deposit : Rs. 10,700/- (Rupees Ten thousand seven hundred only)
10. Security deposit : @ 2 % of contract value including EMD before awarding the work.
11. Release of retention money/ earnest money : The Earnest money deposited shall not carry any interest and will be refunded to unsuccessful tenderers after allocation of work order.
The Earnest money of successful tenderer will be release after completion of work and certification of final bill.
Retention & Security money after 14 days from defect liability period.
12. Liquidated damages for non completion of work within the date of completion : Rs. 10,000/- (Rupees Ten Thousand only) for every week if the work remains unfinished after the date of completion or the date extended subject to maximum of 10% of the value of work.
13. Defect liability period : 12 months from the date of completion certificate issued by the Bank Architect.
14. Cost of tender document : Rs.1000/- (Rupees One Thousand only)
15. Interested bidder may obtain further information from the office of consultant / Bank Architect.
16. Bank reserves the right to reject wholly or part of any or all tenders received without Assigning any reason whatsoever, Also Bank reserves the right to split the work and place the order to more than one party.
17. ANY FREAK RATE OF INDIVIDUAL ITEM ON HIGHER SIDE IS LIABLE FOR NEGOTIATION.

D.G.M
FOR & ON BEHALF OF
UCO BANK
ZONAL OFFICE,BALASORE.

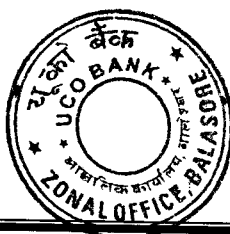


DOCUMENTS FURNISHED BY THE TENDERER.

- 1) Forwarding letter without mentioning the cost of Tender value arrived at with quoted rates.
- 2) Earnest money deposit furnished in the form of Crossed Demand Draft / Banker's Cheque drawn in favor of **UCO BANK**, and payable at Balasore for the amount indicated in the Notice of Invitation to Tender.
- 3) Sealed Tenders are invited from the empanelled Contractors of UCO BANK (Balasore Zone) having current IT clearance, GSTIN. The tender will be rejected if all the documents above said are absent.
- 4) Any comment which the tenderer desires to make in the form of a statement as brief as possible and with reference to the items.

GENERAL INSTRUCTIONS TO TENDERERS

- 1) The term "**Employers**" or "**Bank**" shall mean "**UCO Bank**", or its authorized representatives at The Zonal Office, Balasore.
- 2) The term "**Architect(s)**" shall mean "M/s. Techno Arch. who is the Architect Consultant to the Employer for this project & having office at Plot No. 71/7, Jadupur, Near Dumuduma City Bus stand, Bhubaneswar. Or its authorized representatives.
- 3) The term "**Contractor**" shall mean the **successful tenderer** to whom the Contract shall be awarded.
- 4) The "Works" shall mean the Interior works comprising of Furnishing work for NILAGIRI Branch.
- 5) The Contractor should quote the rates in figures and words. Any corrections or Over-writing should be initialed by the Contractor.
- 6) The Contractor should submit the tenders with seal, signature and date on each Page.
- 7) Tender should be submitted in sealed covers with all requisite documents as desired with the top of the envelope super scribed as "**SEALED TENDER for Total Interior Furnishing, Electrical, Data & A.C works For NILAGIRI Branch.**"
- 8) The Contractors should submit the cost of the main items as per tender specifications. Further modification after awarding of the contract shall be not allowed unless there is specific instruction by the Bank/Architect to change specifications.
- 9) The contract is time-bound and the works are to be completed within the time limit specified in the notice inviting tenders.
- 10) Additional Performance Security shall be deposited by the successful bidder when the bid amount is seriously unbalanced i.e. less than the estimated cost by more than 15%. In such an event, the successful bidder will deposit the additional performance security to the extent of the differential cost of the bid amount & 85% of the estimated cost. (Additional Performance Security = 85% of the Estimated Cost – Bid Amount)
- 11) Additional Performance Security shall be deposited by the successful bidder when the bid amount is front loaded i.e. if the quoted value is 15% higher than the estimated rates, the bid shall be evaluated as unbalanced bid and additional performance security of 15% shall be retained on the amount of quoted value.



12) The additional performance security as per clause 10 & 11 shall be furnished by the bidder before execution of the work in shape of Demand Draft or Fixed Deposit Receipt at any nationalized bank pledged in favor of UCO Bank, BALASORE which will be over and above the performance security.

13) The Contractor shall be penalized if the work is not completed within the scheduled time, the Bank will be entitled to charge liquidated damages @ 1% of the accepted contract sum per week subject to a maximum of 10% of the accepted contract sum.

14) The decision of Employer and the Architect is final and binding.

TERMS & CONDITION

1) Unless otherwise mentioned, all works are with no allowance for Lapse waste. Unless otherwise described or measured separately, price for all the items shall include all necessary straight & curved edges.

2) Any damage to the work before the site is handed over, is to be replaced or made good at the expense of the contractor to the entire satisfaction of the Architect/Bank.

3) Income Tax as applicable shall be deducted at source as per the Income Tax Act/Rules.

4) The quantities indicated are subject to change. The payment of the bill shall be made as per the actual measurement as certified by the architect but not exceeding the total value quoted in the tender form.

5) The Architect or any officer of the Employers will be free to inspect the work at the site during the period of execution. Any suggestion of change or modification to improve the quality of work will be carried out subject to prior approval of the competent authority of the employers and that of the Architect.

6) In case of failure to take up the work even after accepting the work order, or leaving the work incomplete, or for defective work not rectified, or violation of the terms and conditions, the earnest money deposit will be forfeited.

7) For any item of work not covered or any unforeseen items of work, payment will be made according to the rates approved for similar nature of work, the costing done by the Architect, as per current PWD schedule of rates, or as per analysis of material cost, labour rate and profit to the Contractor at 10%. The Contractor must obtain prior approval in writing before undertaking such additional works.

8) The tenderers shall sign each & every page of the tender documents including the drawings attached here to.

9) The amount is to be quoted in figures as well as in words. In case the rates quoted in words and in figures are in variance, the amount written in words shall be taken as final.

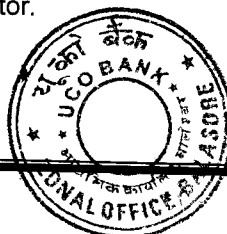
10) The Contractor shall make their own arrangement at their own cost for storing materials, plants, tools etc. The employers will not be liable for security of the Contractor's materials.

11) No tools or plants will be issued by the bank.

12) The Employer / Architect reserves the right to accept or reject any tender without assigning any reason whatsoever and the said decision shall be final and binding upon the tenderer.

13) In case of breach of contract by the Contractor for slow progress of works or any other claim of damage, the Employer or the Architect may have the power to rescind the contract without furnishing further reasons thereof.

14) The Architect shall have the power to ask the contractor to furnish the sample/ color / test certificate from any Govt. /Authorized agent for any materials used/ to be used in the Works, the expenditure of which is to be borne by the Contractor.



15) The Employer shall be not be liable for any damages or compensation payable as a consequence of any accident or injury to any workman or other persons in the employment of the Contractor or any sub-contractor.

16) On completion of the Works, all rubbish, debris, materials, tools, Laborers, etc. to be removed by the contractor from the site and the contractor will hand over the site clean & clear & in usable condition within 3 days of completion of the works. Failing this, the employer may dispose the materials at the cost of the contractor.

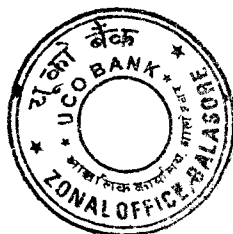
17) In case of any dispute, the matter will be referred to the Chief Officer, UCO Bank, Zonal Office, Balasore.

18) The Contractor shall not submit any work bill until he completes the Project completely, as certified by the Architect Consultant.

19) The rates quoted in the tender shall exclude GST but include other taxes, no escalation of rates will be allowed under any circumstances.

SPECIAL TERMS AND CONDITIONS

1. Completion Period : 25 Days
2. Date of Commencement : 7 days from the date of issue of the work order or the date on which the contractor is Instructed to take possession of the site, or the date of your acceptance of the work- order, whichever is later.
3. Defect Liability Period : One year after actual completion of work.
4. Total security deposit (TSD) : 10 % of the executed value of the work
5. Limit of variation : 100% without any change in price if work is done within six months of the contract and with prior consent of Architect / Consultant.
6. Additional items : For items where unit rates are not available, contractor shall provide proper cost break-up and proceed only after approval/consent. Any sample to be made for approval Shall be at the Contractor's cost.
7. Validity of tender : Three month after the opening of the tender.
8. Rules/ Regulations : The contractor shall have their responsibility of complying with the local shops/establishments Act and other labor/ minimum wages Act and shall keep all such records/ accounts on payment of wages / attendance as deemed necessary. 9. Arbitration As per the standard arbitration clause Under the jurisdiction of Odisha.
10. Organization : The contractor shall employ competent / qualified supervisor /Engineer-in-charge who shall be responsible for the day to day work and coordinate as necessary with the Architect's supervisor. Any workman found guilty of misconduct/theft shall removed from the site.



11. Damage to property	Any damage to the Bank's property during the work period will be recovered from the contractor.
12. Deduction	Income tax, at source as per Act
13. Terms of payment	Payment after completion of Project.
14. Billing Procedure	All measurements shall be recorded in Duplicate on standard measurement sheets Prepared jointly by the Architect's Site Engineer & The Contractor's Representatives duly signed by them. All Bills shall be submitted along with this Checked measurement sheets.
15. Time schedule of work	The Contractor must submit before the Commencement of work, a Bar chart Showing the date of commencement & The date of completion of each item of Work as mentioned in the Schedule of Quantities.
16) Release of TSD	: 100% after the Defect liability period. Retention money will not bear any interest.
17. General	The rates should be quoted considering necessary Scaffolding & staging work, Removal of debris as & when necessary, In view of restriction of Local concern Authority.

LIST OF MATERIALS (INTERIOR WORK)

1. Synthetic Plastic Emulsion : Berger, Asian, J & N
2. False ceiling : Gypsum India
3. Laminates : Sunmica, Levin, Merino, Green Lam

a- Steamed Anegre (Equivalent to 366 of M/s Century)

b- Sugar Maple (Equivalent to F1-1758 of M/s Farmica)

c- Goncalo Alvez (Equivalent to 1769 of M/s Sunmica)

Colour Code

Location

Steamed Anegre (equivalent to 366 of Mis Thiscolour will be provided at Century) vertical faces of all counter / partltions along with tocode of

the

counter as per design.

Sugar maple (equivalent to FI 1758 of Mis Thiscolour will be provided Formica) vertical faces of all counter / partitions along with foccde of



the counter I tables as per design.

Goncalo Alvez (equivalent to Sunmica)

1769 of Mis The colour will be provided at Skirting as per design.

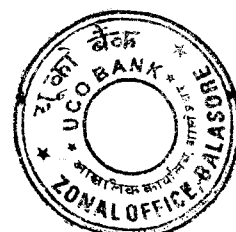
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|------------------------|-----------------------------|
| 4. Smoked Mirror/Glass | : Modiguard , Saint Gobain |
| 5. Floor Spring | : Godrej, Dorma |
| 6. Texture wall finish | : Spectrum |
| 7. Locks | : Godrej, Doorset |
| 8. Hardware | : Harrisson, Earl Bihari. |
| 9. Nails, Screws etc. | : Nettle fold or equivalent |
| 10. Adhesive | : Fevicol SH. |
| 11. Almunium section | : OEL, JINDAL |
| 12. Vertical Blinds | : Vista Leover, MAC |
| 13. Ply | : Greenlam, Century |
| 14. Block Board | : Greenlam, Century |

LIST OF MATERIALS (ELECTRICAL & DATA WORK)

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|-----|---|-----------------------------------|
| 01. | 11 KV (UE) 3 Core, ZLPE :
armoured cable (ISI marked). | CCI/INCAB/RETCO. |
| 02. | 11 KV cable termination. : | INCAB/ CCI/M-SEAL./RR KABLE |
| 03. | 100/500 KVA, 11/0.433 KV :
DYN-II, ONAN Type cooling. | OEU/KT PVT. LTD./KEO/ALPHA. |
| 04. | LT switch board panel. : | L&T / MDS / HAVELLS |
| 05. | Switch fuse/fuse switch :
units. | L&T / HAVELLS. |
| 06. | Protective Relays. : | English Electric/GEC/Seimens/L&T. |
| 07. | TV meter with MDI. : | GEC / AE. |
| 08. | Voltmeter and Ammeter. : | A.E / Equivalent or MDS. |
| 09. | Voltmeter and Ammeter :
Selector switch. | Kaycee / MDS / L&T. |
| 10. | HRC Fuse. : | Havell / L&T . |



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| 11. | HRC fuses base and carries. | : | Havell / L&T. |
| 12. | 1.1KV grade PVC insulated :
& sheathed/ insulated
aluminium wire and flexible
cord (ISI marked). | : | INCAB / NICCO / RR.CABLE/RETCO. |
| 13. | 1.1 KV grade PVC insulat
ed armoured aluminium cable
(ISI marked). | : | CCI/INCAB / RETCO./ RR KABLE |
| 14. | 1.1KV grade PVC insulated
Copper wire and flexible cords. | : | Finolex /Havell's |
| 15. | RCCB/ELCB/MCCB. | : | L&T / LEGRAND/ HAVELL'S |
| 16. | Switch fuses with rewirable
Fuses. | : | L&T/ LEGRAND/ HAVELL'S |
| 17. | Isolator. | : | L&T / LEGRAND/ HAVELL'S |
| 18. | Changeover Switch. | : | L & T / LEGRAND/ HAVELL'S |
| 19. | MCB Distribution Board. | : | MDS / L&T/LEGRAND/HAVELL'S |
| 20. | MCB/MCB type Isolator. | : | MDS / L&T/ LEGRAND/HAVELL'S |
| 21. | 30/32A DP moulded Isolat
-ing Switch. | : | CRABERTEE / LEGRAND |
| 22. | 15/5 Amp switch & plug
Socket. | : | CRABERTEE / LEGRAND |
| 23. | 15/5Amp modular switch
and socket. | : | CRABERTEE / LEGRAND |
| 24. | 15/5 Amp piano key type
Switch/flushed type plug
Socket. | : | CRABERTEE / LEGRAND |
| 25. | Ceiling Rose. | : | Anchor / Cona. |
| 26. | Buzzer/Call Bell. | : | Cona / L.K FUGA |
| 27. | Electrical fitting fixtures | : | Philips / Crompton/ Wipro (Light),
Crompton & Greaves/Havells (Fan) |



FORM OF TENDER

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Dear Sirs

Ref:.....
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- 1) I/We refer to the tender notice issued by your Consultant **M/s.Techno Arch, Plot No.71/7, Jadupur, Near Dumuduma City Bus stand, BHUBANESWAR** on your behalf for thein connection with the above.
- 2) I/We do hereby offer to perform provide execute complete and maintain the works in conformity Bill of Quantities for the sum of RS.....(Rupees.....) only at the respective rates quoted in the bill of quantities.
- 3) I/We have satisfied myself/ourselves as to the site conditions, examined the drawings and all aspects of the tender conditions subject to above, I/We do hereby agree should this tender be accepted in whole or part off:
- 4) Abide by and fulfill all the terms and provisions of the said conditions annexed hereto:
- 5) Complete the works within 30 days stipulated in two or three shifts if considered necessary by the Consultants at no extra cost to the Owner.
- 6) I/We have deposited the earnest money of RS.....which we note will not bear any interest and is liable to forfeiture,
 - i) If the offer is withdrawn within the validity period of acceptance.
or,
 - ii) If the contract is not executed with 7 days from award of contract.
or,
 - iii) The acceptance of this tender shall constitute a binding of contract and any failure as mentioned in Clause.4 shall constitute a breach of contract by us and the tender accepting authority shall be entitled to have the work executed at our risk and cost and to claim extra cost/expenditure incurred by them from us.
5. Unless and until a formal agreement is prepared and executed this tender together with your written acceptance thereof shall constitute as a binding contract.
6. I/We understand that you are not bound to accept the lowest any tender received.
7. I/We have independently considered the amount of liquidated damages in the Appendix to the General conditions of the Contract and agree that it represents fair estimate of the loss likely to be suffered by you in the event of the works not being completed in time.
8. Our Bankers are:-
 - I)
 - II)

The names of Partners/Directors of the firm Authorized to sign

Yours faithfully,

Name of person having power of Attorney to sign the contract.
(Certified true copy of the Power of attorney should be attached.)
Signature of the Contractor



ABSTRACT AS PER BOQ TO BE SUBMITTED

Interior work of Branch :- Rs. _____

Electrical work of Branch:- Rs. _____

Interior work of ATM :- Rs. _____

Electrical work of ATM :-Rs. _____

TOTAL :- Rs. _____

Total amount in words:-

